Assistant Editor (Pictures)

*History Today*

Central London

**Competitive salary and excellent benefits**

*History Today*, Britain’s most respected history monthly, is looking for an Assistant Editor (Pictures) to research images for the magazine and to provide some editorial support.

This is an exciting, new, full-time role which combines both the requirement to work with picture agencies and rights holders to source pictures and clear rights for the print magazine with the opportunity to work closely with our editorial team on the written content.

**Reporting to the Publisher, you will be required to:**

1. **Picture Research**
   - obtain images, full captions and clear rights for the monthly magazine as required.
   - liaise with agencies, collections and others in sourcing images and negotiating best rates.
   - manage the Picture Budget as specified by the Publisher.
   - prepare acknowledgements for publication in the magazine.
   - ensure the smooth operation of all related administration.

2. **Editorial Support**
   - work with the editorial team to assist in the preparation of the print magazine by editing and proofreading copy.
   - assist in the confirming of commissions; clearing copyright; liaising with contributors; sending out and checking proofs, etc.
   - work with editorial colleagues in additional editorial tasks as required.

**As the ideal candidate you will have:**

- been educated to degree level or above.
- some experience of picture research.
- an understanding of, and enthusiasm for, history and art history and an appreciation of how pictures can enhance the written word.
- outstanding written and communication skills.
- attention to detail and strong administrative abilities.
- an ability to work collegiately with, and make a significant contribution to, our small editorial team.

If you love history, have creative flair and an enquiring mind, and are motivated by the prospect of working on one of the UK’s most respected magazines, please send a brief CV and covering letter before 5pm on 5 September 2022, via email, to:

The Publisher  admin@historytoday.com